

**BOROUGH OF ELIZABETH  
MINUTES  
REGULAR COUNCIL MEETING  
FEBRUARY 25, 2020**

**CALL TO ORDER**

Chad Rager, President of Council, called the regularly scheduled council meeting to order.

**PLEDGE OF ALLEGIANCE**

Chad Rager, President of Council, led the Pledge of Allegiance.

**ROLL CALL**

Council Present: Mr. Rager, Mr. Miklos, Mr. Gephart, and Ms. Guffey  
Others Present: Mayor Boucher; Krisha DiMascio, Dodaro, Matta & Cambest, Solicitor; Chief Sombo; and Jean Warren, Acting Secretary  
Council Absent: Ms. Morris, Ms. Smrdel and Mr. Shaner

**CITIZENS' COMMENTS ON AGENDA ITEMS**

None

**APPROVAL OF MINUTES**

**Motion to approve the minutes of the January 28, 2020 Regular Council Meeting:**

- Motion – Mr. Miklos
- Second – Ms. Guffey
- Voice Vote – Unanimous

**BILLS**

**Motion to approve the payment of the bills as submitted for a total of \$10,033.08:**

- Motion – Ms. Guffey
- Second – Mr. Miklos
- Roll Call Vote – Unanimous

**TREASURER'S REPORT**

**Motion to approve the January 2020 Treasurer's Report:**

- Motion – Ms. Guffey
- Second – Mr. Miklos
- Voice Vote – All in Favor

## **MAYOR'S REPORT**

No report.

Chief Sombo reported the breakdown of calls for the period January 28, 2020 through February 24, 2020.

## **TREASURER'S REPORT**

No report.

## **SOLICITOR'S REPORT**

Ms. DiMascio reported the legal matters were covered in Executive Session.

## **BUILDING INSPECTOR REPORT**

No report.

## **ANIMAL CONTROL**

Chief Sombo reported the agreement with Sam Vargo Kennels covers everything needed by the Borough. Ms. DiMascio stated that Exhibit A is missing.

**Motion to approve entering an agreement with Sam Vargo Kennels for animal control, pending final approval by the Solicitor:**

- Motion – Mr. Gephart
- Second – Ms. Guffey
- Roll Call Vote – All in Favor

## **COMMITTEE REPORTS**

### **Budget & Finance**

No report.

### **Public Safety**

It was reported that there were 20 calls in January.

### **Parks & Recreation**

No report.

### **Ordinance**

No report.

## **Personnel**

It was stated that there would be motions regarding personnel under New Business.

## **Economic Development**

President Rager reported that the Riverfront property work is starting.

## **Planning**

Ms. DiMascio stated that 2 members are needed for the Planning Committee.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

- **Motion to approve the list of 2020 re-occurring expenses, as submitted:**
  - Motion – Ms. Guffey
  - Second – Mr. Gephart
  - Voice Vote – All in Favor
  
- **Motion to approve the reimbursement of the Tax Collector for her bond in the amount of \$100:**
  - Motion – Mr. Miklos
  - Second – Mr. Gephart
  - Voice Vote – All in Favor
  
- **Motion to approve the authorization to obtain a credit card from PNC Bank for official Elizabeth Borough use - TABLED:**
  - Motion to Table – Mr. Miklos
  - Second – Mr. Gephart
  - Voice Vote – All in Favor

Ms. DiMascio stated there should be policies in place beforehand.
  
- **Motion to create a part-time independent contractor or a part-time Borough employee for the position of Elizabeth Borough Secretary/Treasurer:**
  - Motion – Mr. Miklos
  - Second – Ms. Guffey
  - Roll Call Vote – All in Favor
  
- **Motion to hire Lauren Zang, 7324 Huchinson Road, Elizabeth, PA 15037, as an Independent Contractor for the position of Elizabeth Borough Secretary/Treasurer for no more than 12 hours per week at a rate of \$25.00 per hour:**

- Motion – Ms. Guffey
- Second – Mr. Miklos
- Roll Call Vote – All in Favor

**Motion to accept the resignation of Ian Malone as Elizabeth Borough Patrolman effective immediately:**

- Motion – Ms. Guffey
- Second – Mr. Miklos
- Roll Call Vote – All in Favor

**Motion to accept the resignation of Casey Hindman as Elizabeth Borough Patrolman effective immediately:**

- Motion – Mr. Miklos
- Second – Mr. Gephart
- Roll Call Vote – All in Favor

**Motion to hire Matthew Resser as an Elizabeth Borough Patrolman pending his passing of MOPETC. Salary and benefits as per contract with Teamsters Local 205:**

- Motion – Ms. Guffey
- Second – Mr. Gephart
- Roll Call Vote – All in Favor

Mayor Boucher swore in Matthew Resser.

**Motion to hire Michael Paccini as an Elizabeth Borough Patrolman pending his passing of MOPETC. Salary and benefits as per contract with Teamsters Local 205 – TABLED AS PAPERWORK NOT SUBMITTED.**

**Motion to appoint Andy Miklos to the Board of the Elizabeth Borough Municipal Authority replacing Mr. Wiley for a one-year term ending December 31, 2020:**

- Motion – Mr. Gephart
- Second – Ms. Guffey
- Roll Call Vote – All in Favor

It was announced that additional board members are needed.

**Motion to exonerate the Tax Collector from the collection of 2019 real estate taxes and to turn over uncollected taxes to the delinquent collector:**

- Motion – Ms. Guffey
- Second – Mr. Miklos
- Roll Call Vote – All in Favor

**Motion to terminate a probationary officer effective immediately:**

- Motion – Mr. Miklos
- Second – Ms. Gephart
- Roll Call Vote – All in Favor

**Motion to reimburse the Tax Collector \$596.00 for envelopes from Jordan Tax Service for mailing of 2020 tax bills, as required per ordinance:**

- Motion – Mr. Miklos
- Second – Ms. Guffey
- Roll Call Vote – All in Favor

**Motion to pay the Tax Collector \$106.00 for commission on taxes collected through January 31, 2020:**

- Motion – Mr. Miklos
- Second – Mr. Gephart
- Roll Call Vote – All in Favor

**PUBLIC COMMENT**

Ms. Poisel, 215 5<sup>th</sup> Avenue, addressed Council regarding parking issues. She stated the residents of the apartment building across from her home park in front of her home and her parents have a difficult time. Ms. DiMascio stated handicapped parking spaces are not for a specific resident, but can be used by anyone with a handicap plate or placard. Ms. Poisel inquired about permit parking and Ms. DiMascio stated the Borough cannot provide a specific parking spot on a public road to a resident.

Ms. Kassler addressed Council regarding speeding on South 2<sup>nd</sup> Avenue, and she stated especially school buses. She also stated that the Borough needs to promote itself to help the businesses and suggested advertising.

**GOOD OF THE ORDER**

**It was stated they are trying to keep people more informed of Borough business and there will be a workshop meeting on March 19.**

**ADJOURNMENT**

**Motion to adjourn the meeting at 7:43 p.m.:**

- Motion – Ms. Guffey
- Second – Mr. Gephart
- Voice Vote – All in Favor