

AGENDA
Borough of Elizabeth—Regular Meeting of Council
April 25, 2023 7:00 PM
Minutes

CALL TO ORDER

President Guffey called the meeting to order at 7:00 PM

PLEDGE OF ALLEGIANCE

President Guffey led all in the Pledge of Allegiance.

ROLL CALL

Present – President Guffey, Mr. Rager, Mrs. Cress, Mrs. Gephart, Mrs. Turner, Mr. Buchina

Also Present – Borough Manager Mr. Craighead, Solicitor Matta, Mayor Boucher

Absent – Mr. Smith

ANNOUNCEMENTS

This meeting is being recorded for transcription of the minutes only.

VISITORS

Larry Ross – Presented Certificates of Insurance.

Lynne Blewitt – Inquired whether the public can attend the workshop meeting. President Guffey indicated that the public can attend the workshop meeting. Solicitor Matta indicated that any information can be requested. There may be somethings that are confidential that may need to be redacted upon request. Mayor Boucher inquired about what type of information Mrs. Blewitt was looking for in order to see if it was available. Mrs. Gephart suggested that the workshop meetings are where most topics are discussed and they would be more informative to attend.

PUBLIC COMMENTS ON AGENDA ITEMS

None

APPROVAL OF MINUTES

Motion to approve the minutes of the March 28, 2023 Council Meeting.

- Motion – Mr. Buchina
- Second – Mrs. Turner
- Voice Vote - All in Favor

PAYMENT OF BILLS

Motion to pay the bills as presented.

- Motion – Mrs. Turner
- Second – Mr. Rager
- Voice Vote - All in Favor

REPORTS

Mayor – Commented that this is the best he has seen the Council and Administration work. He wanted to thank everyone involved including the administration, Council, Police Department, Public Works, Fire Department, Elizabeth Area Develop Corporation, and the shops throughout the town for all their efforts.

Treasurer – Report in packets

Solicitor – Nothing for the public session

Building Inspector -

Chief of Police – Reports are in packets. He gave an update on the paving project which will should be done in 2 days. We need to investigate the Duke Park situation. We will look into cameras and signage.

Animal Control –

Borough Manager – Indicated that we have been working together with the Army Corp of Engineers and Glenn Engineering for the waterfront project. The upcoming project will cost approximately three million dollars and involves raising the concrete platform on the barge and replacing the current roadway. We are also putting a quote out for engineering services for the River Trail project.

The latest treasurer report shows that we have exceeded income by approximately \$61,000 and have exceed our expenses by \$52,000 with \$40,000 of that used for paying off the mortgage for the borough building. We might want to consider paying off the TAN sooner than we usually do because of higher interest rates.

We have been denied for the vehicle grant that we applied for a new police vehicle and dump truck. All grants across the board were denied for that program.

We have received news from the county that they have received a signed contract for the summer road paving. I hope that the roads that were approved under the CD 48 grant are completed sometime this summer.

We are looking into security cameras and signage for Duke Park. I have a meeting with Advent Communication on Friday to give us a quote for the cameras.

REPORTS OF COMMITTEES

Budget & Finance – The treasurer report is in the packet.

Public Safety – The Fire Department attended a training detail at Yough Lake with the new boat for dive teams. There will be a pump operation training next week down at the riverfront.

Public Works – The reports are in the packets. Mr. Guffey agreed with the Mayor that Public Works has done a great job cleaning the town up.

Parks and Recreation

Ordinance –

Personnel – We will talk next month further on hiring a secretary.

Economic Development –

Planning –

Old Business

- None

New Business

1. Motion to approve the Elizabeth Borough Resolution 2023-02 and the agreements with Elizabeth Township and Forward Township regarding the Municipal Authority Sale.
 - Motion – Mr. Rager
 - Second – Mr. Turner
 - Roll Call Vote - All in Favor

President Guffey asked for a motion to approve Motion 2 through Motion 7.

- Motion – Mrs. Gephart
 - Second – Mrs. Turner
 - Voice Vote - All in Favor
2. Motion to purchase 2 computers for the Police Cars at a cost not to exceed \$1,800.00.
 3. Motion to approve the invoice from Innovative Public Safety in the amount of \$1,590.00 for installation of equipment in police cars to operate the computers.
 4. Motion to solicit RFQ for Engineering services for the River Trail Grant project.
 5. Motion to purchase security cameras and signage for Duke Park.
 6. Motion to approve the engineer and legal proposal for the Army Corp of Engineers Riverfront Park Project upon solicitor review.
 7. Motion to approve the application for the Pooch Parade organized by the Elizabeth Area Development Corporation to occur on Saturday July 15, 2023.

PUBLIC COMMENTS - None

GOOD OF THE ORDER

Mr. Ross updated Council on the upcoming EADC Events.

Mr. Craighead indicated he received a phone call from a lady wanting to know if she can drive her Kayak down to the dock. It was decided to open the gates from dusk to dawn for transporting equipment down to the barge. Only handicapped placard vehicles can stay on the barge.

ADJOURNMENT

- Motion – Mrs. Gephart
- Second – Mr. Buchina
- Voice Vote - All in Favor

Prepared by:



Mr. Timothy Guffey
Council President



Scott Craighead
Borough Manager