

**BOROUGH OF ELIZABETH
MEETING OF COUNCIL
AUGUST 24, 2021
MINUTES**

CALL TO ORDER

President Rager called the meeting to order at 7:25 p.m.

PLEDGE OF ALLEGIANCE

President Rager led all in the Pledge of Allegiance.

ROLL CALL

Present – Mr. Rager, Mr. Guffey, Mr. Miklos, Mrs. Morris, Mrs. Gephart, and Mrs. Turner

Also Present – Mayor Boucher, Solicitor DiMascio, Chief Sombo, and Secretary Jean Warren

Absent – Mr. Shaner

VISITORS

Margaret Fleischauer addressed Council stating she and her dog were attacked on August 8 by different dogs than the ones from a prior attack. Chief Sombo stated the Borough has to follow the court process and that the police are acting on every incident. Mrs. DiMascio stated she should sue for restitution for the vet bills and that Borough is looking at adopting a very stringent dog ordinance. Ms. Fleischauer asked if she can put up a chain link fence as she was told she could not due to zoning regulations and Mrs. DiMascio said she would check. Mr. Miklos stated he felt Ordinance 510 could be used in these cases and Mrs. DiMascio requested he email the ordinance to her.

EXECUTIVE SESSION

It was announced that Executive Sessions were held on August 18, 2021 and August 24, 2021 regarding personnel and litigation issues.

COMMENTS ON AGENDA

None

APPROVAL OF MINUTES

Motion to accept the minutes of the July 27, 2021 Council Meeting and August 18, 2021 Workshop Meeting:

- Motion – Mr. Guffey
- Second – Mrs. Morris
- Voice Vote - All in Favor

PAYMENT OF BILLS

Motion to pay the bills as presented:

- Motion – Mr. Guffey
- Second – Mrs. Morris
- Roll Call Vote:
 - o Mr. Rager – Yes
 - o Mr. Miklos – Abstain
 - o Mr. Guffey – Yes
 - o Mrs. Morris – Yes
 - o Mrs. Gephart – Yes
 - o Mrs. Turner - Yes

REPORTS

Mayor

Mayor Boucher addressed Council stating he feels there is a need for a full-time officer; that the budget did not include enough shifts; and that an officer is sometimes needed to cover shifts during the day so the Chief can work on other items.

Mrs. DiMascio asked for the proposed policies and procedures manner for her review and the Chief stated he would email it.

The Mayor provided Council with dates for a meeting with the Corps of Engineers and it was decided to meet on August 13, 2021 at 2:30 p.m. regarding the removal of lock and dam.

Treasurer

No report.

Solicitor

Mrs. DiMascio reported her items were covered in executive sessions.

Building Inspector

No report.

Animal Control

Chief Sombo stated he is very busy.

REPORT OF COMMITTEES

Budget & Finance

Mrs. Morris stated that Rebecca Bradley has some additional questions and requests for the STMP.

Public Safety

Mr. Rager reported computers are in police cars; that a refund is expected from Sprint for hot spots that were cancelled; and that police files are being organized in the basement. He also reported that quality of life appeal hearings were held prior to the regular meeting; that Officer Johnson did good job; and there are 13 open cases. Mr. Guffey stated he would meet with the Chief and Mr. Miklos to discuss a full-time police officer position.

Public Works

Mr. Miklos reported he received a tree complaint and that he notified West Penn Power; that the new line painter was delivered; organization of files in the basement; and that the Engineer is checking streets for paving. The hazardous flood mitigation program was discussed along with property erosion on Cemetery and the condition of curbs were discussed. Mr. Miklos also discussed riverbank clearing; clearing of rights-of-way; a possible donation of historical items; the opening of the Dollar General is expected in 2-3 weeks; that there is a car show in Glassport on Saturday; and funds for Duke Park road.

Parks & Recreation

Mrs. Morris reported the crowds for movie night were smaller than expected and that next year they will be advertised.

Ordinance

Mrs. Turner stated she is catching up on reviewing the ordinances; and Mrs. DiMascio stated she is working on new dog and records maintenance ordinances.

Personnel

No report.

Economic Development

No report.

Planning

No report.

OLD BUSINESS

None

NEW BUSINESS

Motion to hire Toni Cregan as a part-time borough secretary at a rate of \$17 per hour for 15 hours per week with a probation period through December 31, 2021:

- Motion – Mr. Guffey
- Second – Mrs. Morris
- Roll Call Vote – All in Favor

Motion to appoint Karen Turner to the position filled by Cynthia Morris on the Quality-of-Life Appeals Board:

- Motion – Mr. Miklos
- Second – Mrs. Gephart
- Voice Vote – All in Favor

Motion to make a third payment of \$25,000 for the TAN:

- Motion – Mrs. Morris
- Second – Mr. Miklos
- Roll Call Vote – All in Favor

Motion to approve the list of tax liens for 2018 submitted by Keystone Municipal Collections with a threshold of \$100 or greater:

- Motion – Mr. Guffey
- Second – Mrs. Morris
- Roll Call Vote – All in Favor

Motion to approve the purchase of a fireproof file cabinet from Grainger at a cost not to exceed \$5,500 to store minute books, resolutions, and ordinances:

- Motion – Mr. Guffey
- Second – Mrs. Morris
- Roll Call Vote – All in Favor

Motion to approve the purchase of a Stihl chain saw and extra chain from Expert Outdoor Power at a cost not to exceed \$250:

- Motion – Mr. Guffey
- Second – Mr. Miklos
- Roll Call Vote – All in Favor

Motion to approve the purchase of two outdoor lights from Elizabeth Electric with professional installation at Duke Park at a cost not to exceed \$1,000:

- Motion – Mr. Guffey
- Second – Mrs. Gephart
- Roll Call Vote – All in Favor

Motion to approve the purchase and installation of a new sign for Riverfront Park from KAG Sign Works at a cost not to exceed \$300:

- Motion – Mr. Miklos
- Second – Mrs. Morris
- Roll Call Vote – All in Favor

Motion to approve the purchase of 78 meter glasses to repair remaining meters from Duncan Parking Technologies for a cost not to exceed \$700:

- Motion – Mr. Guffey
- Second – Mrs. Morris

- Roll Call Vote – All in Favor

Motion to authorize entering an agreement with the Allegheny County Port Authority for the installation of a transit passenger shelter at Third Street under the Route 51 Underpass:

- Motion – Mr. Miklos
- Second – Mrs. Morris
- Voice Vote – All in Favor

Motion to authorize the Secretary to advertise for zoning hearing board members:

- Motion – Mrs. Morris
- Second – Mr. Guffey
- Voice Vote – All in Favor

Motion to authorize the Secretary to advertise a 60/40 prisoner/K-9 cage on Municibid:

- Motion – Mr. Guffey
- Second – Mr. Miklos
- Voice Vote – All in Favor

Motion to reject all bids for CITF 41 Plum Street Phase 6:

- Motion – Mr. Miklos
- Second – Mr. Guffey
- Voice Vote – All in Favor

Motion to authorize CITF Plum Street Phase 6 project rebid:

- Motion – Mr. Guffey
- Second – Mr. Miklos
- Voice Vote – All in Favor

PUBLIC COMMENTS

None

GOOD OF THE ORDER

None

ADJOURNMENT

- Motion – Mrs. Morris
- Second – Mr. Miklos
- Voice Vote – All in Favor