

Minutes
Borough of Elizabeth - Regular Meeting of Council
February 27, 2024 7:00 PM

Vice-President Chad Rager called the meeting to order at 7:00 pm

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mr. Buchina, Mr. Rager, Mr. Smith, Mr. Berman

Others Present: Solicitor Gina Rosso, Mr. Craighead, Mayor Boucher

Absent: Mr. Guffey, Mrs. Cress, Mrs. Gephart

ANNOUNCEMENTS

This meeting is being recorded for transcription of the minutes only.

VISITORS

PUBLIC COMMENTS ON AGENDA ITEMS

Brian Short – Asked who the Code Enforcement official is? Mr. Rager stated that Mark Reis is the building Inspector. Mr. Short was referred to talk with the borough manager about some property maintenance concerns.

Andy Miklos – Wanted to know how we are doing with the landlord registrations. Mr. Craighead updated where we are with the landlord registration process. Some of the properties have been turned over to new landlords. We are looking to have our agency that handles the Earned Income tax to take over the Per Capita tax collection so we can look at the need for landlord registration and have a better way of keeping track of tenants renting property in the borough.

Larry Ross – The EADC has voted to conditionally turn over the deed to the borough for the Moose Lot property. Solicitor Matta is reviewing the process and preparing the deed. He discussed upcoming events for the summer that EADC has on the calendar.

Jason Gray – Expressed concerns about getting the school busses through 2nd and 3rd Avenues with the ongoing parking issues. Chief Honick will look into parking issues in the business district.

Karl Zaken – Inquired about whether any additional paving will be done in the Town Hill section of the borough. Mr. Craighead said that there are some funds approved through a grant for Seventh Ave from Walnut to Williamsport. Mr. Zaken also asked about getting street lights repaired that are out. The lights have been reported to West Penn Power.

Solicitor Rosso stated the need to add agenda item 6 to new business for approval. We just received the final rates for Cyber Insurance.

Motion to add item 6 to New Business to approve the borough purchasing Cyber Insurance through Travelers Insurance at a cost of \$2,541.

Motion - Mr. Smith
Second - Mr. Buchina
All in favor - Motion passed

All in favor

APPROVAL OF MINUTES

Motion to approve the minutes of the January 20, 2023 Council Meeting.

Motion - Mr. Smith
Second - Mr. Buchina
All in favor - Motion passed

PAYMENT OF BILLS

Motion to pay the bills as presented.

Motion – Mr. Buchina
Second - Mr. Smith
All in favor – Motion passed by Roll Call.

REPORTS

Mayor – Everything is going well

Treasurer – Report is in the packet.

Solicitor – Nothing for the public session

Building Inspector – Manager stated we need to look into who will deal with Quality of Life.

Chief of Police – Chief Honick presented the report that is included in the packet. The DOT truck will be doing some truck inspections.

Animal Control –

Borough Manager – The report is in the packet. Mr. Craighead updated council on the status of current grants.

REPORTS OF COMMITTEES

Budget & Finance –

Public Safety –

Public Works – Report is in the packet.

Parks and Recreation –

Ordinance –

Personnel –

Economic Development –

Planning –

Old Business – Mr. Craighead talked on filling the committees. That will be resolved for next month meeting.

New Business

1. Motion to approve Ordinance 2024-01 Disbanding and Terminating the Elizabeth Borough Police Department as of December 31, 2023.

Motion – Mr. Buchina

Second – Mr. Smith

All in favor – Roll Call Vote

Motion to approve Item 2 – 6 all as one motion

Motion – Mr. Buchina

Second – Mr. Smith

All in favor – Roll Call Vote

2. Motion to approve Special Event Application for Graceful Style Spring Fling closing Plum Street from 10AM to 3PM on 3/30/24 for Spring Vendor Event.
3. Motion to approve the Special Event Application for the Memorial Day Parade.
4. Motion to pay Cargill Invoices from the Liquid Fuels account in the amount of \$3968.55 and \$3838.00.
5. Motion to Apply for FEMA Flood Mitigation Scoping Study Grant in the amount of \$75,000 and commit to Borough Portion of \$18,750 if approved.
6. Motion to approve the borough purchasing Cyber Insurance through Travelers Insurance at a cost of \$2,541.

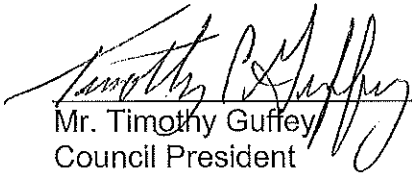
PUBLIC COMMENTS

GOOD OF THE ORDER

**Motion to Adjourn – Mr. Smith
Second – Mr. Buchina
All in Favor**

ADJOURNMENT – 6:59 PM

Prepared by:


Mr. Timothy Guffey
Council President


Scott Craighead
Borough Manager