

AGENDA
Borough of Elizabeth—Regular Meeting of Council
February 28, 2023 7:00 PM
Minutes

Executive Session for Personnel & Legal Matters 6:30

CALL TO ORDER

President Guffey called the meeting to order at 7:00 PM

PLEDGE OF ALLEGIANCE

President Guffey led all in the Pledge of Allegiance.

ROLL CALL

Present – President Guffey, Mr. Rager, Mrs. Gephart, Mr. Smith, Mr. Buchina

Also Present – Borough Manager Mr. Craighead Mayor Boucher, Solicitor Matta

Absent – Mrs. Cress, Mrs. Turner

ANNOUNCEMENTS

This meeting is being recorded for transcription of the minutes only.

VISITORS

Sharon Johnson – Expressed concerns about conditions of an apartment building in town. Solicitor Matta explained that the borough will look into the issues but indicated that the borough cannot enforce conditions that are not required by law and we cannot control the rent and other expenses.

Stephanie Ziagan – Talked about the Saturday Morning Markets. She voiced concerns about the amount of space available for expansion. She discussed with council the possibilities for expanded space in the town. We will work together to try to adapt for the expansion.

PUBLIC COMMENTS ON AGENDA ITEMS

None

APPROVAL OF MINUTES

Motion to approve the minutes of the January 24, 2023 Council Meeting.

- Motion – Mr. Rager
- Second – Mr. Smith
- Voice Vote - All in Favor

PAYMENT OF BILLS

Motion to pay the bills as presented.

- Motion – Mr. Buchina
- Second – Mr. Smith
- Voice Vote - All in Favor

REPORTS

Mayor – Thanked the fire company for their banquet.

Treasurer – Report in packets

Solicitor – Nothing for the public session

Building Inspector

Chief of Police – Reports are in packets.

Animal Control –

Borough Manager – Talked about the large payments being made this month. We are paying off the borough building with the balance of \$40,754.56. We are finishing the work and payments for the street sign project. He explained the process for the collection and deposit of the parking meter money. The report is in the packets.

REPORTS OF COMMITTEES

Budget & Finance – The treasurer packet indicates the borough is doing pretty good and we are able to pay some bills off.

Public Safety – The new fire and rescue boat is being delivered tonight if anyone wants to stop down and see it. Not every fire department has a boat like the new one that can be used throughout the riverways. The total cost is approximately \$185,000 and Senator Brewster provided a \$50,000 grant to help with the cost.

Public Works – The reports are in the packets

Parks and Recreation

Ordinance –

Personnel – President Guffey indicated we are down one officer who is out with an injury, the shifts are getting filled.

Economic Development – Dana is meeting March 7th with state preservation offices to institute the grant for preservation.

Planning

Old Business

- None

New Business

President Guffey asked for a motion to approve Motion 1 through Motion 11.

- Motion – Mr. Smith
- Second – Mr. Rager
- Voice Vote - All in Favor

1. Motion to approve invoice from Amtrust for the remainder of the Worker's Compensation insurance in the amount of \$19,716.
2. Motion to approve Special Event Application for Sounds Like Summer on Plum from June 8, 2023 thru September 7, 2023.

3. Motion to approve Special Events Application for Plum Street Saturday Morning Market. Dates are 5/13, 6/10, 7/8, 8/12,9/9, 10/14.
4. Motion to add dental and vision coverage to the insurance coverage for the Public Works department at an approximate cost of \$1012.56 annual.
5. Motion to pay off the PNC mortgage for the borough building for approximately \$40,754.56.
6. Motion to amend and pay borough share of Plum Street Grant for \$31,055. (Change Order) that was approved at the December meeting. The final borough share of the grant is \$33,055 payable to Steel Rivers COG.
7. Motion to pay invoice to Glenn Engineering for \$13,105.50 for the Plum Street Grant.
8. Motion to enter into a contract with Southeast Regional EMS to provide ambulance services for a five-year term at \$5.00 per municipality resident.
9. Motion to use Liquid Fuels funds to pay invoice for additional hardware for the street signs for \$741.54
10. Motion to Pay invoice from Andrews & Price in the amount of \$1,389.74 for zoning variance hearing.
11. Motion to pay the invoice to Cargill for Road Salt in the amount of \$4,390, payable out of Liquid Fuels.

PUBLIC COMMENTS - None

GOOD OF THE ORDER

ADJOURNMENT

- Motion – Mr. Rager
- Second – Mr. Smith
- Voice Vote - All in Favor

Prepared by:


Mr. Timothy Guffey
Council President


Scott Craighead
Borough Manager