

**AGENDA**  
**Borough of Elizabeth—Regular Meeting of Council**  
**January 24, 2023 7:00 PM**  
**Minutes**

**Executive Session for Personnel & Legal Matters 6:30**

**CALL TO ORDER**

**President Guffey called the meeting to order at 7:00 PM**

**PLEDGE OF ALLEGIANCE**

President Guffey led all in the Pledge of Allegiance.

**ROLL CALL**

Present – President Guffey, Mr. Rager, Mrs. Cress, Mrs. Turner, Mr. Smith, Mr. Buchina

Also Present – Borough Manager Mr. Craighead Mayor Boucher

Absent – Mrs. Gephart

**ANNOUNCEMENTS**

This meeting is being recorded for transcription of the minutes only.

**VISITORS**

Larry Ross – Gave an update on the Green Space. They had meetings with a landscaper to solicit proposals for the project. On February 7<sup>th</sup> EADC will meet to review the plans. Saturday there will be a ribbon cutting ceremony for the Moonshine store and council is invited. He discussed the closing of Plum Street and his disappointment it was not on the agenda for January. President Guffey explained that was because we did not have a workshop meeting in January to discuss the application. Mr. Ross discussed all the activities that were going to take place on Plum Street this summer. Mr. Craighead suggested that EADC and the borough would like to discuss

some concerns from business owners and see if there are any other solutions. Mr. Craighead stated that Plum Street is a great event for the borough.

Natalie Pascarella - Discussed Plum Street and asked if there can be an extended approval for Plum Street so EADC would not need to apply each year. Mr. Guffey stated he wanted to check the ordinances as to whether it needs to be approved annually.

## **PUBLIC COMMENTS ON AGENDA ITEMS**

**None**

## **APPROVAL OF MINUTES**

Motion to approve the minutes of the December 21, 2022 Workshop and December 27, 2022 Council Meeting.

- Motion – Mr. Smith
- Second – Mr. Rager
- Voice Vote - All in Favor

## **PAYMENT OF BILLS**

Motion to pay the bills as presented.

- Motion – Mr. Rager
- Second – Mr. Smith
- Voice Vote - All in Favor

## **REPORTS**

**Mayor** – He supports anything in town to make it vibrant including Plum Street. The green space will be a nice addition. The more events we do in town the better it is. We also need to keep the town clean.

**Treasurer** – Report in packets

**Solicitor** – Out of town on phone for Executive Session. He can be reached by phone if needed for the meeting.

**Building Inspector**

**Chief of Police** – Reports are in packets. We are looking at hiring an additional part-time officer and the candidate is finalizing the requirements. The personnel committee will then meet with candidate.

**Animal Control –**

**Borough Manager** – There is an annual summary for 2022 of income and expenses in the packet. The income exceeded expenses by around \$37,000. The report also reports on the accomplishments with grants and projects throughout the year. We finished the riverwalk area. We also finished the patio work behind the bingo hall. We currently have a grant for a river walkway along the river for \$250,000.

**REPORTS OF COMMITTEES**

**Budget & Finance**

**Public Safety**

**Public Works**

The reports are in the packets. The new street signs are being installed in throughout town.

**Parks and Recreation**

**Ordinance** – The borough will begin to look at violations of quality of life issues.

**Personnel** – Hiring a part-time police officer.

**Economic Development** – Dana is meeting with state preservation offices to institute the grant for preservation. The historic signs were installed with the help of Plavchak Construction.

**Planning**

**Old Business**

- None

## **New Business**

1. Motion to approve Resolution 2023-01 to accept the First Commonwealth Tan Note for \$100,000 at 5.80%.
  - Motion – Mr. Smith
  - Second – Mrs. Turner
  - Roll Call Vote - All in Favor

### **President Guffey asked for a motion to approve Motion 2 through Motion 10 in a single Motion.**

- Motion – Mr. Rager
  - Second – Mr. Smith
  - Voice Vote - All in Favor
2. Motion to amend the salary for the Chief of Police contract which was approved at the December 27, 2022 meeting with William Sombo for a 1-year term at \$57,368.17. The amended salary will be \$58,942.12.
  3. Motion to purchase an earth Auger from Expert Outdoor Power not to exceed \$1,000.
  4. Motion to pay invoices for Who Rescued Who Humane Society for the total amount of \$1,500 for the last 2 quarters of 2022.
  5. Motion to pay invoice for membership dues for \$3,000 to Steel Rivers Council of Government for the period of 1/1/2023–12/31/2023.
  6. Motion to pay membership fee of \$400 to Steel Rivers Council of Government for the Regional Training Complex.

7. Motion to approve payment for the invoice from U.S. Municipal for street signs in the amount of \$8,939.54, payable out of Liquid Fuels.
8. Motion to pay the invoice to Cargill for Road Salt in the amount of \$5,966.00, payable out of Liquid Fuels.
9. Motion to approve 2023 Re-Occuring Expenses list included in packets.
10. Motion to transfer \$60.37 from Liquid Fuels to General Fund due to a TAN Interest credit that was deposited incorrectly to the Liquid Fuels Account.

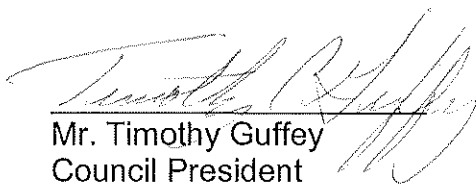
**PUBLIC COMMENTS** - None

**GOOD OF THE ORDER**

**ADJOURNMENT**

- Motion – Mr. Smith
- Second – Mrs. Buchina
- Voice Vote - All in Favor

Prepared by:

  
Mr. Timothy Guffey  
Council President

  
Scott Craighead  
Borough Manager