

BOROUGH OF ELIZABETH

MEETING OF COUNCIL

July 26, 2022

MINUTES

CALL TO ORDER

President Guffey called the meeting to order at 7 p.m.

PLEDGE OF ALLEGIANCE

President Guffey led all in the Pledge of Allegiance.

ROLL CALL

Present – President Guffey, Mr. Rager, Mrs. Gephart, Mr. Smith, Mr. Buchina and Mrs. Cress

Also Present – Mayor Boucher, Solicitor Krisha DiMascio(via Phone), Chief William Sombo , and Borough Manager Mr. Craighead

Absent – Mrs. Turner

ANNOUNCEMENTS

Executive sessions were held on JULY 20, 2022 and July 26, 2022 to discuss personnel and legal issues.

VISITORS

Larry Ross presented a certificate of insurance from Keystone Excavation who will be filling the moose lot hole with dirt from Bowser. The brough is named as additional insured. The certificate was given to the borough manager. Larry stated they should start the filling within a month.

COMMENTS ON AGENDA

None

APPROVAL OF MINUTES

Motion to accept the minutes of the June 15, 2022 Workshop Meeting and June 15, 2022 Special Meeting, and June 28, 2022 Council Meeting:

- Motion – Mr. Rager
- Second – Mr. Smith
- Voice Vote - All in Favor

PAYMENT OF BILLS

Motion to pay the bills as presented:

- Motion – Mr. Smith
- Second – Mr. Buchina

- Roll Call Vote – All in Favor

REPORTS

Mayor

Mayor Boucher stated his appreciation for the job Mr. Craighead is doing as the Borough Manager.

Treasurer

No report.

Solicitor

Mrs. DiMascio reported that her topics were covered in Executive Session.

Building Inspector

No report.

Chief of Police

Chief's report is attached. All calls are attached. Asley Redshaw is turning in resignation. Her last day will be June 27, 2022. Unofficial report that our other female officer will also be leaving. All shifts are covered.

Animal Control

No Report

Borough Manager

Presentation of analysis of profit loss reports for January through May. Each line item was presented for the status of where the income and expenses compare to the budgeted amount for year to date. Currently the income is \$169,000 ahead on income and expenses are \$36,575 over budget.

REPORT OF COMMITTEES

Budget & Finance

Mr. Rager expressed interest in council member attending some informative classes dealing with Economic Development.

Public Safety

No report.

Public Works

Report was submitted.

Parks & Recreation

Mrs. Gephart gave an update on movies in the park. The Peanuts Movie was cancelled due to rain. The next movie will be Mr. Poppers Penguins on August 12, 2022. Mrs. DiMascio is pursuing getting some stuffed animals to hand out at the movies.

Ordinance

No report.

Personnel

Police negotiations meetings are setup. There will be a meeting with West Elizabeth to discuss the Police Contract negotiation. Interviews will be held for the Borough Clerk Position.

Economic Development

No report.

Planning

No report.

OLD BUSINESS

NEW BUSINESS

1. Motion to accept revised estimate from Reitzel Property Maintenance for river bank clean-up at a cost of \$6,000 upon submission of a certificate of insurance.:
 - Motion – Mr. Buchina
 - Second – Mrs. Gephart
 - Roll Call Vote – All in Favor

2. Motion to authorize payment of Greenawalt Auto Repair \$1,200.57 for repairs to the 2020 Ford Explorer.
 - Motion – Mr. Smith
 - Second – Mr. Rager
 - Roll Call Vote – All in Favor

3. Motion to purchase rock salt during the 2022-2023 season from Cargill, Inc at a cost of \$88.96 per ton with the alternative bids of \$89.00 per ton with tri-axle loads, \$92.00 per ton in less than tri-axle loads, and \$95.00 per ton placed between August 1, 2022, through and including October 15, 2022. Cargill, Inc. was the low bidder through the SHACOG bidding process
 - Motion – Mr. Smith
 - Second – Mrs. Gephart
 - Roll Call Vote – All in Favor

4. Motion to approve the Special Event Application submitted by the Elizabeth VFC for Riverfest.
 - Motion – Mrs. Gephart
 - Second – Mrs. Cress
 - Voice Vote – All in Favor

5. Motion to approve Borough Manager to enroll for the Municipal Budgeting Online Learning Series. Online classes are held September 8, 15, 22, 29 & October 6, 2022. Cost for the classes will be \$150.00.
 - Motion – Mr. Rager
 - Second – Mr. Smith
 - Roll Call Vote – All in Favor

6. Motion to accept quote from Moses Electric for replacement of light fixture in the rear of the borough building at a cost of \$475.00.
 - Motion – Mr. Smith
 - Second – Mr. Buchina
 - Roll Call Vote – All in Favor

7. Motion to approve officers to work Riverfest. (2 Friday and 3 Saturday):
 - Motion – Mrs. Gephart
 - Second – Mr. Smith
 - Voice Vote – All in Favor

8. Motion accept the CD 48 Street Reconstruction grant allocation in the amount of \$44,000 and agree to pay any additional costs to complete the project:
 - Motion – Mr. Smith
 - Second – Mr. Buchina
 - Roll Call Vote – All in Favor

9. Motion to approve the payment to Andrews & Price. LLC for the amount of \$981.00 for legal services performed in June:
 - Motion – Mr. Rager
 - Second – Mr. Smith
 - Roll Call Vote – All in Favor

10. Motion to authorize the Borough Manager to pursue tax liens in accordance with the needs of the municipality at a rate of \$60.00 per lien filing cost payable to Keystone Collections Group
 - Motion – Mr. Cole
 - Second – Mr. Buchina
 - Roll Call Vote – All in Favor

11. Motion to purchase Microsoft License Agreements from Ford Office Technologies at a cost of \$8.80 per email address recurring monthly cost:
 - Motion – Mr. Rager
 - Second – Mrs. Gephart
 - Roll Call Vote – All in Favor

12. Motion to terminate the agreement with Sam Vargo Animal Control effective May 27, 2022:
 - Motion – Mr. Rager
 - Second – Mr. Smith
 - Roll Call Vote – All in Favor

13. Motion to Approve payments to Glenn Engineering & Associates for CD47 Paving Project for the amount \$4,739.80, and GEDTF Grant Paving Specifications for the amount of \$297.50:
 - Motion – Mr. Smith
 - Second – Mr. Rager
 - Roll Call Vote – All in Favor

PUBLIC COMMENTS

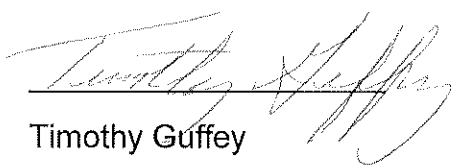
GOOD OF THE ORDER

- Movies in the Park are scheduled as follows:
 - **August 12** **Mr. Popper's Penguins**
 - **September 9** **Marley & Me**

ADJOURNMENT

- Motion – Mr. Rager
- Second – Mrs. Gephart
- Voice Vote – All in Favor

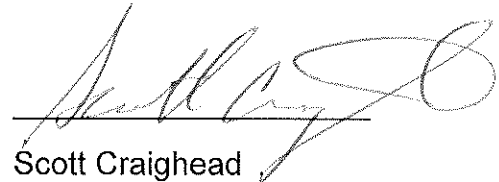
Prepared by:



Timothy Guffey

President

Elizabeth Borough Council



Scott Craighead

Borough Manager