

AGENDA
Borough of Elizabeth—Regular Meeting of Council
June 27, 2023 7:00 PM
Minutes

CALL TO ORDER

President Guffey called the meeting to order at 7:08 PM

PLEDGE OF ALLEGIANCE

President Guffey led all in the Pledge of Allegiance.

ROLL CALL

Present – President Guffey, Mrs. Gephart, Mr. Buchina, Mr. Smith, Mr. Rager,
Mayor Boucher

Others present – Borough Manager Mr. Craighead, Solicitor Matta

Absent – Mrs. Cress, Mrs. Turner

ANNOUNCEMENTS

This meeting is being recorded for transcription of the minutes only.

VISITORS

Larry Ross – He thanked the Borough for the police presence at the Plum Street concert on June 22, 2023. He informed the council of the upcoming events on July 15, 2023: Farmer's Market and the Pooch Parade. The Plum Street concert will be held this Thursday June 29, 2023 as planned as long as weather permits.

PUBLIC COMMENTS ON AGENDA ITEMS

None

APPROVAL OF MINUTES

Motion to approve the minutes of the May 23, 2023 Council Meeting.

- Motion – Mr. Buchina
- Second – Mr. Smith
- Voice Vote - All in Favor

PAYMENT OF BILLS

Motion to pay the bills as presented.

- Motion – Mr. Buchina
- Second – Mr. Smith
- Voice Vote - All in Favor

REPORTS

Mayor – Summer is in full swing with the Plum Street concerts on Thursdays as well as the Farmer’s Market is growing and doing very well. Kids seem to be behaving.

Treasurer – Report in packets

Solicitor – Nothing for the public session

Building Inspector - None

Chief of Police – Reports are in packets.

Animal Control – None

Borough Manager – Still waiting on final approval for the Army Corp. of Engineers contract so the construction bids can go out. The locks cannot come out until that is raised up first. Possibly at the same time the River Walk project will be getting started. Steel River COGS still need to put out a bid. They have been contacted on a weekly basis for updates and that should be coming soon. It’s looking good from the County to get the \$700,000 back. They said that EADC did

a great job getting those grants and we should be able to recover that money and finish that section of that park plus all of the sidewalks and the street lights as well as cameras on this side of town from Market St. down to Plum St. On tonight's agenda, we are asking for approval of a part-time Borough Clerk which we talked about so that the Borough Manager can have a Borough Secretary so that we can get more things done for the town. Chief did an excellent job with the state police audit and got an excellent score and there were comments made from the auditors that they have really improved.

REPORTS OF COMMITTEES

Budget & Finance – The treasurer report is in the packet. President Guffey commented on how quick the end of summer is approaching so we need to begin preparations for the new year's budget.

Public Safety – They have nothing

Public Works – The reports are in the packets. President Guffey commented on how nice the town is looking and they will be starting to paint the curbs and they added flower planters so thanks to Cole and Wayne for the work they have been doing.

Parks and Recreation- Ms. Gephart inquired once again about the cameras that we are suppose to be getting. Mr. Craighead questioned about possibly restarting the Movie in the Park event again this year. Ms. Gephart said at this point August would be the month to have that if we were to do it and others agreed.

Ordinance – No Report

Personnel – There is a motion to hire a Borough Secretary with a start date of July 1, 2023 or possibly a little later. Also we would like to hire summer help for public works at \$10 per hour.

Economic Development – No Report

Planning –

Old Business

- None

New Business

President Guffey asked for a motion to approve items 1 through 6

- Motion – Mr. Smith
 - Second – Ms. Gephart
 - Voice Vote - All in Favor
1. Motion to hire Bobbi Jo Bernadowski Bickerton as the part-time Borough Clerk at a salary of \$19 per hour.
 2. Motion to place the 2007 Ford F-550 for sale on the Municipal Bidding System.
 3. Motion to purchase a salt hopper for the 2020 Ford F-350. (approximately \$8,000)
 4. Motion to approve the Special Event Application submitted by the Elizabeth Borough Fire Department for Riverfest.
 5. Motion to hire Brian Tuttle for summer help for the Public Works Department at \$10 per hour with no driving or equipment operation.
 6. Motion to extend the Cargill Salt agreement for the additional one-year option.

PUBLIC COMMENTS

Andy Miklos –Question: What is the economic impact and the financial ramification of the River Walk? Response by Mr. Craighead is that once it goes for the bids of the engineers then we need to talk and see how far will the \$200,000 take us? Once it's been approved and we know which engineer it is, they then will tell us how much they can do for \$200,000. Mr. Rager gave some details of what they are hoping can be done with the money to enhance that area looking over the river. Mr. Craighead added that it will bring more people to our community by beautifying the area to attract out of towners which will bring more revenue to our town but we will know more once an engineer has been contracted.

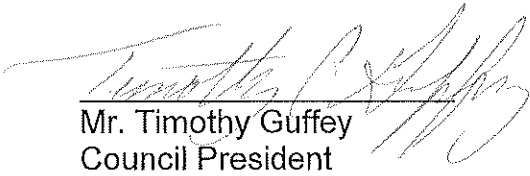
GOOD OF THE ORDER

Mr. Rager thanked Wendy Buza and her crew for working on the memorial area by doing the weeding and mulching with the help of the boys scouts.

ADJOURNMENT

- Motion – Mr. Smith
- Second – Mr. Buchina
- Voice Vote - All in Favor

Prepared by:



Mr. Timothy Guffey
Council President



Scott Craighead
Borough Manager