

BOROUGH OF ELIZABETH

MEETING OF COUNCIL

JUNE 28, 2022

MINUTES

CALL TO ORDER

President Guffey called the meeting to order at 7 p.m.

PLEDGE OF ALLEGIANCE

President Guffey led all in the Pledge of Allegiance.

ROLL CALL

Present – President Guffey, Mr. Rager, Mrs. Turner, Mr. Smith, Mr. Buchina and Mrs. Cress

Also Present – Solicitor Krisha DiMascio, Chief William Sombo, Manager Scott Craighead, and Secretary Jean Warren

Absent – Mrs. Gephart, Mrs. Turner, and Mrs. Cress

ANNOUNCEMENTS

This meeting is being recorded for transcription of the minutes only.

Executive sessions were held on June 15, 2022 and June 28, 2022 to discuss personnel issues.

A motion was made to amend the agenda to include item 12 to appoint Timothy Guffey to the Elizabeth Borough Municipal Authority due to a resignation.

- Motion – Mr. Smith
- Second – Mr. Rager
- Voice Vote - All in Favor

VISITORS

Andrew Miklos, 140 Patterson Street, addressed Council regarding the failure of the motion on the May agenda to send a letter of intent for a study on regionalization of police services. He stated he felt it would have been an opportunity to think out of the box and provided a report on ordinance enforcement, drugs, and insufficient patrols. Mrs. DiMascio stated that Elizabeth Township is not interested in regionalizing.

COMMENTS ON AGENDA

None

APPROVAL OF MINUTES

Motion to accept the minutes of the May 18, 2022 Workshop Meeting and May 24, 2022 Council Meeting:

- Motion – Mr. Buchina
- Second – Mr. Smith
- Voice Vote - All in Favor

PAYMENT OF BILLS

Motion to pay the bills as presented:

- Motion – Mr. Smith
- Second – Mr. Rager
- Roll Call Vote – All in Favor with Mr. Buchina abstaining from payroll-related payments

REPORTS

Mayor

No report.

Treasurer

No report.

Solicitor

Mrs. DiMascio reported her report was covered in Executive Session.

Building Inspector

No report.

Chief of Police

Chief Sombo referred Council to his report in the packets. He asked that a motion be added to the agenda to approve special detail for the filming of a movie.

Motion to add item 13 to approve special detail as long as the Borough is covered.

- Motion – Mr. Smith
- Second – Mr. Rager
- Voice Vote - All in Favor

The Chief also reported he became aware today of a property in the Borough that needs take care of as it appears ready to collapse. Mrs. DiMascio recommending pulling the occupancy permit if it is a safety issue.

There was discussion regarding the shipping crate and documents that need shredded. Mrs. DiMascio said a motion to have the items destroyed that are logged can be on the July meeting.

Animal Control

No report.

Borough Manager

Mr. Craighead reported he has been reviewing the STMP report, touring the Borough, reviewing the general ledger provided by Bookminders, spending time with Jean Warren, and meeting with the Chief regarding staffing.

REPORT OF COMMITTEES

Budget & Finance

No report.

Public Safety

No report.

Public Works

No report.

Parks & Recreation

No report.

Ordinance

No report.

Personnel

Mr. Guffey reported that a candidate was interviewed for the police department and there is a motion on the agenda.

Economic Development

It was reported that Mrs. Cress had informed Council that she met virtually with the state regarding the Keystone Planning Grant, and she will have more to report at the next meeting.

Planning

No report.

OLD BUSINESS

NEW BUSINESS

1. Motion to accept the estimate from Snider Recreation for a Freedom Swing Seat with PVC chain at a cost of \$1,204 plus \$270 shipping:

Motion – Mr. Smith

Second – Mr. Buchina

Roll Call Vote - All in Favor

2. Motion to accept the estimate from Reitzel Property Maintenance for a riverbank clean-up at a cost of \$4,500 upon submission of a certificate of insurance:

Motion – Mr. Rager

Second – Mr. Smith

Roll Call Vote - All in Favor

3. Motion to rescind the appointment of Andrew W. Miklos, Jr. to the Elizabeth Zoning Board due to a conflict. Mrs. DiMascio stated it was because he could not be on two boards:

Motion – Mr. Rager

Second – Mr. Buchina

Voice Vote - All in Favor

4. Motion to authorize payment to C. Harper of \$1,508.29 for repairs to the 2016 Ford Explorer:

Motion – Mr. Rager

Second – Mr. Smith

Roll Call Vote - All in Favor

5. Motion to approve the Allegheny County Vacant Property Recovery Program application for the purchase of lot & block 1272-B-029, a vacant lot, by John & Michelle Chornak, IV:

Motion – Mr. Rager

Second – Mr. Buchina

Voice Vote - All in Favor

6. Motion to accept the proposal of Who Rescued Who for animal control officer services at a cost of \$200 per month:

Motion – Mr. Smith

Second – Mr. Buchina

Roll Call Vote - All in Favor

7. Motion to hire Brian Tuttle on an as-needed basis as a part-time street department summer laborer at a rate of \$10 per hour with a maximum of 24 hours per week and no driving or equipment operation:

Motion – Mr. Rager

Second – Mr. Smith

Roll Call Vote - All in Favor

8. Motion to authorize the Borough Manager to advertise for a Borough Secretary:

Motion – Mr. Rager

Second – Mr. Smith

Voice Vote - All in Favor

9. Motion to accept quote from Ford Office Technologies for the purchase and installation of a laptop computer for the office of the Borough Manager at a cost of \$1,515:

Motion – Mr. Smith

Second – Mr. Rager

Roll Call Vote - All in Favor

10. Motion to hire Michael Mazur, Jr. as a part-time probationary police officer upon receipt of all necessary documentation and recommendation of the personnel committee:

Motion – Mr. Rager

Second – Mr. Smith

Roll Call Vote - All in Favor

11. Motion to adopt Resolution 2022-05 opposing the consolidation of 911 channels within Allegheny County and providing for notification to Allegheny County officials of Elizabeth Borough's opposition:

Motion Failed

12. Motion to appoint Timothy Guffey to fill the remainder of the term of Mr. Wiley on the Elizabeth Borough Municipal Authority Board created by his resignation:

Motion – Mr. Smith

Second – Mr. Buchina

Roll Call – All in Favor

13. Motion to authorize the Chief to assign officers to cover special details for a movie filming as long as Borough shifts are covered:

Motion – Mr. Smith

Second – Mr. Rager

Voice Vote – All in Favor

PUBLIC COMMENTS

The owner of Juicy Mango addressed Council regarding the Plum Street trash not being picked up. Mr. Buchina said it was cleaned up the next morning after the event and that the trash there was from a property when the tenant moved. Mr. Craighead said he contacted Noble Environmental, and they will be pick-it up tomorrow. She then suggested getting additional trash bins and Mr. Ross agreed that the EADC can help with purchasing the bins. Mr. Buchina then said he noticed more people on lower Plum and asked if that was included in the event application. Chief Sombo said if it is not that people cannot just close the street. Mr. Rager suggesting that the special event applications be scanned to Council so they are readily available when there is something questionable. Mr. DeChicccis then showed Council a copy of "The Strip" magazine where there was an article regarding shopping in Elizabeth Borough.

GOOD OF THE ORDER

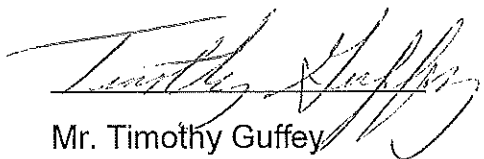
- Movies in the Park are scheduled as follows:

- | | |
|---------------|----------------------|
| ▪ July 8 | The Peanuts Movie |
| ▪ August 12 | Mr. Poppers Penguins |
| ▪ September 9 | Marley & Me |

ADJOURNMENT

- Motion – Mr. Smith
- Second – Mr. Buchina
- Voice Vote – All in Favor

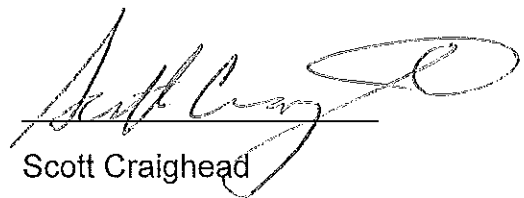
Prepared by:



Mr. Timothy Guffey

President

Elizabeth Borough Council



Scott Craighead

Borough Manager