

**AGENDA**  
**Borough of Elizabeth—Regular Meeting of Council**  
**March 28, 2023 7:00 PM**  
**Minutes**

**Executive Session for Personnel & Legal Matters 6:30**

**CALL TO ORDER**

**President Guffey called the meeting to order at 7:01 PM**

**PLEDGE OF ALLEGIANCE**

President Guffey led all in the Pledge of Allegiance.

**ROLL CALL**

Present – President Guffey, Mr. Rager, Mrs. Cress, Mrs. Turner, Mr. Smith, Mr. Buchina

Also Present – Borough Manager Mr. Craighead, Solicitor Matta

Absent – Mrs. Gephart, Mayor Boucher

**ANNOUNCEMENTS**

This meeting is being recorded for transcription of the minutes only.

**VISITORS**

**Dan Verno** – Elizabeth Borough Police Officer and President of the Punishers Law Enforcement Motorcycle Club presented the Borough Police Department with two X26P Tasers, three Blackhawk Holsters, two battery packs, carrying case, and four 25 foot cartridges as a donation from the Punishers Law Enforcement Motorcycle club. Chief Sombo and Council extended their appreciation and the Mon-Valley Independent took pictures for the newspaper.

**PUBLIC COMMENTS ON AGENDA ITEMS**

None

## APPROVAL OF MINUTES

Motion to approve the minutes of the February 15, 2023 Work Session and February 28, 2023 Council Meeting.

- Motion – Mr. Buchina
- Second – Mr. Smith
- Voice Vote - All in Favor

## PAYMENT OF BILLS

Motion to pay the bills as presented.

- Motion – Mr. Smith
- Second – Mr. Buchina
- Voice Vote - All in Favor

## REPORTS

**Mayor –**

**Treasurer –** Report in packets

**Solicitor –** Nothing for the public session

**Building Inspector -**

**Chief of Police –** Reports are in packets. We are working with First Net to setup the computers in the car.

**Animal Control –**

**Borough Manager –** You will notice on the agenda tonight there are some items that deal with the Waterfront Park Relocation project. The funding for that project will be around 2.5 million dollars that the government is providing as part of the removal of the locks project. The borough will work together with our engineers to provide a proposal to get that project completed. The estimated completion of the raising of the Waterfront Park barge is June 30, 2024.

We are continuing to work together with EADC to acquire additional funding from the county to be used for some projects throughout the town with a lot of emphasis on the Market Street area, store facades, sidewalks and street lighting. Any additional funds that are acquired will go toward the improvement of the business district possibly including improving walking and accessibility from other sections of town to the business district.

With the assistance of Senator Brewster, we received a Local Share Account Award grant for \$100,000 for Maple Avenue Improvements. That project is projected to cost approximately \$250,000 and there are a couple other grants we have applied for funding through.

We are still waiting on the county to secure bids for some current grants that we were approved for paving some additional roads. We are hoping that those funds are release and paving can begin this summer.

I spoke with the Water Company and Gas Company today and I am trying to get them to complete paving of 2<sup>nd</sup> Avenue by May 1, for the start of our summer activities.

## **REPORTS OF COMMITTEES**

**Budget & Finance** – The treasurer report is in the packet. We will make the first payment of the TAN.

**Public Safety** – Chad Rager, Chuck Smith and Wayne Lewis attended training in Somerset County for water rescue by aircraft.

**Public Works** – The reports are in the packets. It has been a light winter season. We may have to store some salt through the Summer and Fall.

## **Parks and Recreation**

**Ordinance** –

**Personnel** – Mr. Guffey indicated we are still looking for a secretary.

**Economic Development** – Chad Rager and Larry Ross discussed Mainstreet America Grant for up to \$5,000.

**Planning** – Dana met with the Conservation Committee to discuss what the Potential historic district may look like.

## **Old Business**

- None

## **New Business**

### **Motion to take Items 1 - 9 and vote in one motion.**

- Motion – Mr. Buchina
- Second – Mr. Smith
- Voice Vote - All in Favor

### **President Guffey asked for a motion to approve Motion 1 through Motion 9.**

- Motion – Mr. Smith
- Second – Mr. Rager
- Voice Vote - All in Favor

1. Motion to approve Special Event Application for Memorial Day Parade and Ceremony on May 29, 2023.
2. Motion to approve payment of invoice for Sherwin Williams for \$2,380.70
3. Motion to approve payment of invoice for \$1,000.00 to Steven M Toprani attorney for the UCC Appeal Hearing.
4. Motion to approve the agreement to grant an easement to the Elizabeth Borough Municipal Authority for the sum of one dollar (\$1.00). The easement is for the Lot and Block Number 1133-L-357.
5. Motion to authorize borough administration to submit a proposal to the Army Corp of Engineers for the Riverfront Park Relocation upon solicitor and Glenn Engineer approval.
6. Motion to approve the borough to accept the 2020-GEDTF-147 grant formerly granted to the Elizabeth Area Development Corporation (EADC) upon the agreement of EADC to relinquish the grant to the borough and final approval from Allegheny County and CFA. The amount of the grant is \$376,250. The final agreement will be subject to solicitor review.
7. Motion to approve the borough to accept the 2019-GEDF-025 grant formerly granted to the Elizabeth Area Development Corporation (EADC) upon the agreement of EADC to relinquish the grant to the borough and final approval from the Allegheny County and CFA. The amount of the grant is \$350,000. The final agreement will be subject to solicitor review.
8. Motion to approve the first quarter payment for the donation to the Elizabeth Fire Department for \$5,000.00
9. Motion to pay the first payment to First Commonwealth Bank for \$25,000 for the 2023 Tan Loan.

**PUBLIC COMMENTS - None**

**GOOD OF THE ORDER**

Mr. Rager announced shredding event with Senator Brewster and Legislator Kuzma April 20<sup>th</sup> from 10-12 AM at the bingo hall.

Mr. Buchina asked if we can have a cleanup day. Mr. Craighead will check with the trash company.

Mr. Craighead indicated he is looking into a recycling collection for electronics.

Mr. Smith announced Saturday April 8, 2023 at 11:00 AM will be the Fire Department Easter Egg Hunt at Duke Park.

**ADJOURNMENT**

- Motion – Mr. Buchina
- Second – Mr. Rager
- Voice Vote - All in Favor

**Executive session for Personnel Item was held.**

Prepared by:

  
Mr. Timothy Guffey  
Council President

  
Scott Craighead  
Borough Manager