

AGENDA
Borough of Elizabeth—Regular Meeting of Council
November 22, 2022. 7:00 PM
Minutes

CALL TO ORDER

President Guffey called the meeting to order at 7:00 PM

PLEDGE OF ALLEGIANCE

President Guffey led all in the Pledge of Allegiance.

ROLL CALL

Present – President Guffey, Mr. Rager, Mr. Buchina, Mrs. Gephart, Mr. Smith

Also Present – Mayor Boucher, Solicitor Gary Matta and Borough Manager Mr. Craighead

Absent – Mrs. Cress, Mrs. Turner

ANNOUNCEMENTS

This meeting is being recorded for transcription of the minutes only.

Executive Sessions were held on November 16, 2022 to discuss personnel and legal issues.

VISITORS – Larry Ross, Chrissy Pudleiner

Mr. Ross thanked the Mayor and Borough for allowing the EADC to conduct Light-up night. He thanked Chrissy Pudleiner for organizing the event. He thanked Cole Buchina from the Public Works Department for his efforts.

Mayor Boucher also thanked Chrissy for all her hard work organizing Light-up night.

PUBLIC COMMENTS ON AGENDA ITEMS

None

APPROVAL OF MINUTES

Motion to approve the minutes of the October 19, 2022 Workshop and October 25, 2022 Council Meeting.

- Motion – Mr. Rager
- Second – Mr. Smith
- Voice Vote - All in Favor

PAYMENT OF BILLS

Motion to pay the bills as presented.

- Motion – Mr. Smith
- Second – Mr. Buchina
- Voice Vote - All in Favor

REPORTS

Mayor – Mayor Boucher commented that light-up night was very successful.

Treasurer – Report in packets

Solicitor – Nothing for public session

Building Inspector

Chief of Police – Report submitted in packet. Chief Sombo thanked Mr. Miklos for being so observant for a truck accident that occurred on Church Street damaging the traffic pole. The information enabled the police to track down the truck that hit the pole and insurance money is being recovered for the damages.

Animal Control – Police chief asked us to question the current contract holder about some issues with not coming out when needed.

Borough Manager - Mr. Craighead reported the committee met on the budget. The budget is balanced. The proposed budget will be advertised for public viewing and approved in December. We are moving funds around which you will see on tonight's agenda to reimburse funds as needed to meet the agenda needs for 2022. We are applying for a grant that will provide the borough with 2 new vehicles if approved. Those vehicles will replace the old dump truck and the 2016 police car if approved. We will be paying the Tan loan off for 2022 in December along with applying for the TAN for 2023.

REPORTS OF COMMITTEES

Budget & Finance

President Guffey reported we have a balanced budget and it will be advertised for public viewing.

Public Safety

Public Works

Mr. Rager asked for more stencils to be added by the railroad tracks for no parking.

Parks and Recreation

Ordinance

Personnel

Mr. Guffey reported we lost one part-time officer and are hiring one based on meeting requirements.

Economic Development

Planning

Old Business

- None

New Business

President Guffey asked for a motion to approve Motion 1 through Motion 14 in a single Motion.

- Motion – Mr. Smith
 - Second – Mrs. Gephart
 - Voice Vote - All in Favor
-
1. Motion to authorize the Manager to advertise the preliminary 2023 budget.
 2. Motion to accept the resignation of Matthew Brand as a part-time police officer effective November 23, 2022.
 3. Motion to make the final payment of \$25,000 plus any interest due to pay off the 2022 TAN.
 4. Motion to authorize applying for a \$100,000 TAN for 2023
 5. Motion to transfer \$77,490.11 from the General Fund to the American Rescue Plan Fund.
 6. Motion to move \$45,483.99 from American Rescue Fund to General Fund.
 7. Motion to move \$72,000.00 from Farmers National to General Fund.
 8. Motion to reappoint Andy Miklos to the Board of the Elizabeth Borough Municipal Authority for a 2-year term ending December 31, 2022.
 9. Motion to adopt Resolution 2022-08 amending Local Tax Law effective January 1, 2023, in accordance with PA Act 57 of 2022. This Act allows for the Local Real Estate Tax Collector to automatically waive penalties for taxpayers who have purchased a home within the previous twelve (12) months but have not received their tax bill in the mail.
 10. Motion to accept the 2021 audit as prepared by Mark Turnley, CPA.
 11. Motion to extend the West Elizabeth Police Contract for a term of one (1) year, commencing January 1, 2023 and ending on December 31, 2023

at a cost of Sixty-Two Thousand Eight Hundred and Seventy-Five Dollars (\$62,875.00).

12. Motion to extend a conditional offer of employment to Rebecca Cappalonga for a Part-Time Police Officer position upon completion of all requirements to become a Municipal police officer, successful completion of the background check and Personnel Committee Interview and selection.

13. Motion to apply for a grant that will replace the 2007 Public Works Dump Truck and the 2016 Ford Explorer Police Car.

14. Motion to move \$31,770.00 from the Fire Escrow Account to the General fund to release the Escrow funds as required.

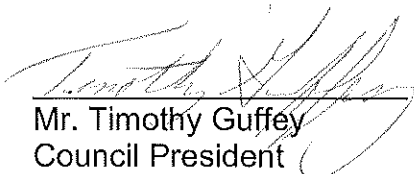
PUBLIC COMMENTS - None

GOOD OF THE ORDER

ADJOURNMENT

- Motion – Mr. Smith
- Second – Mrs. Gephart
- Voice Vote - All in Favor

Prepared by:


Mr. Timothy Guffey
Council President


Scott Craighead
Borough Manager