

AGENDA
Borough of Elizabeth—Regular Meeting of Council
October 25, 2022. 7:00 PM
Minutes

CALL TO ORDER

President Guffey called the meeting to order at 7:00 PM

PLEDGE OF ALLEGIANCE

President Guffey led all in the Pledge of Allegiance.

ROLL CALL

Present – President Guffey, Mr. Rager, Mr. Buchina, Mrs. Gephart, Mr. Smith

Also Present – Mayor Boucher, Solicitor Gary Matta and Borough Manager Mr. Craighead

Absent – Mrs. Cress, Mrs. Turner

ANNOUNCEMENTS

This meeting is being recorded for transcription of the minutes only.

Executive Sessions were held on October 19, 2022 to discuss personnel and legal issues.

VISITORS

PUBLIC COMMENTS ON AGENDA ITEMS

None

PRESENTATION

Mark C. Turnley, CPA presented the 2021 Municipal Audit and Financial Report.

APPROVAL OF MINUTES

Motion to approve the minutes of the September 21, 2022 Workshop and September 27, 2022 Council Meeting.

- Motion – Mr. Smith
- Second – Mr. Buchina
- Voice Vote - All in Favor

PAYMENT OF BILLS

Motion to pay the bills as presented.

- Motion – Mrs. Buchina
- Second – Mrs. Gephart
- Voice Vote - All in Favor

REPORTS

Mayor – We had a great Halloween Parade thanks to the fire department, looking forward to Light-up Night. We have a movie company filming in town.

Treasurer – Report in packets.

Solicitor – nothing for public session

Building Inspector

Chief of Police – report submitted in packet, looking to hire a part-time police officer and losing 2 officers to full-time jobs.

Animal Control

Borough Manager - Mr. Craighead attended a meeting with the Army Corp of Engineers about the removal of the locks and they assured us that will not increase the risk of flooding to the community. We also attended a meeting with PEMA, FEMA and other organizations. The meeting was very informative. We met with West Elizabeth and proposed a contract that they are considering. We hope to ratify the police contract tonight. We have applied for street reconstruction grants. The next few months will be spent finalizing the budget and examining insurances.

REPORTS OF COMMITTEES

Budget & Finance

Committee meetings will occur in October and November.

Public Safety

Mr. Rager reported that the fire department will be working with the movie company to provide river safety. The police will be helping and will need to shut down the bridge for short amounts of time.

Public Works

Mr. Rager reported the riverfront park is in the process of construction for Phase 7. He indicated the fire department will contribute money to assist with the project.

Parks and Recreation

Ordinance

Personnel – Mr. Guffey reported we are looking to hire a part-time police officer once requirements are met.

Economic Development

Mr. Rager announced that November 9 there will be a meeting with the Army Corp of engineers to continue the riverfront project for new barge.

Planning -

Old Business

- None

New Business

President Guffey asked for a motion to approve Motion 1 through Motion 14 in a single Motion.

- Motion – Mr. Buchina
- Second – Mr. Smith
- Voice Vote - All in Favor

1. Motion to adopt the concurring resolution 2022-07 for GEDTF Grant for \$264,000 for VFD parking lot reconstruction
2. Motion to approve the Halloween Parade Application.
3. Motion to approve the purchase of street signs using Liquid Fuels funds not to exceed \$9,000.
4. Motion to submit Letter of Interest for Flood Mitigation Assistance.
5. Motion to accept the resignation of part-time police officer Zach Trunzo effective September 11, 2022.
6. Motion to approve EFAA use of Barge on November 5, 2022 for small bonfire.
7. Motion to approve Mayor of Kingstown and King Street Productions, Inc to rent the barge from October 24 – 31, 2022 for \$2,000.
8. Motion to ratify the Police Agreement for the years 2023 – 2025.
9. Motion to accept Trail Development Fund Grant for \$250,000 and authorize Glenn Engineering to provide the Steel Rivers Council of Government the final scope of work and prepare and provide the specifications necessary for bidding.
10. Motion to hire part-time police officer Frank Barreiro pending complete background check and approval from the personnel committee.
11. Motion to appoint the following individuals to the Uniform Construction Code (UCC) Appeal Board effective immediately:

Michael Plavchak	3-year term
Kelly Magill	2-year term
Gary Wargo	1-year term

12. Motion to approve the estimate from Jim Shorkey Ford to replace the clutch in the 2007 Public Works dump truck for the price of \$2,104.70.
13. Motion to approve three invoices from Glenn Engineering for paving grants work done. The invoices are for \$4,739.80 for CD47 grant management, \$297.50 for GEDTF Grant application and \$808.75 for CD 49 Grant application.
14. Motion to approve Tim Vasko's Tree Service to remove 3 trees that are causing safety concerns at the top of Church Street at a cost of \$2,000.

PUBLIC COMMENTS

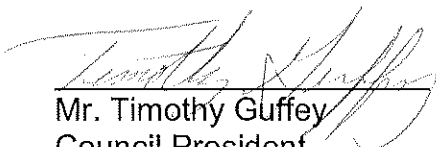
Question – Andrew Miklos – Resident asked if on the 2021 Audit report was there a recommendation for a tax increase. Solicitor Matta responded that Mr. Turnley rarely ever does that. He had not seen that unless a municipality was in a dire position. He does not believe the Borough is in a dire situation.

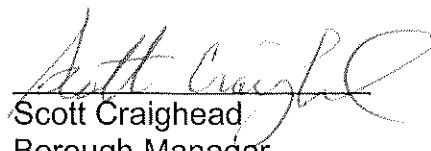
GOOD OF THE ORDER

ADJOURNMENT

- Motion – Mr. Smith
- Second – Mr. Rager
- Voice Vote - All in Favor

Prepared by:


Mr. Timothy Guffey
Council President


Scott Craighead
Borough Manager