

Borough of Elizabeth
121 N. 2nd Avenue
Elizabeth, PA 15037

boroughofelizabeth@comcast.net

(412) 384-7771

(412) 384-9812 fax

Fee Schedule

Item	Fee	Payable to
No Lien Letters	\$40.00	Elizabeth Borough
Occupancy Permits - Residential	\$100.00	Elizabeth Borough
Occupancy Permits - Commercial (per unit)	\$150.00	Elizabeth Borough
Tax Certification Letter	\$30.00	Robin Schmidt, Tax Collector

**BOROUGH OF ELIZABETH
CERTIFICATE OF OCCUPANCY APPLICATION**

Location _____	Zoning District _____
Applicant _____	Phone Number _____
Address _____	

Property Owner _____	Phone Number _____
Address _____	

Buyer/Tenant _____	Phone Number _____
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Proposed Occupancy _____
(Single-family dwelling, two-family dwelling, multi-family, commercial, industrial)

Contact Person _____

Phone Number _____

Remarks _____

ALL INSPECTIONS BECOME VOID THIRTY (30) DAYS FROM THE DATE OF INSPECTION.

NO STRUCTURE MAY BE OCCUPIED PRIOR TO THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY

Signature
of Applicant

Date

OFFICIAL USE ONLY

Appointment for Inspection

Month/Day/Year

TIME

_____ AM/PM

Appointment for re-inspection

Month/Day/Year

TIME

_____ AM/PM

Residence = \$100 payable to Elizabeth Borough
Commercial = \$150 payable to Elizabeth Borough

NOTE: Any building/structure with three or more
dwelling units is considered to be Commercial.